How do I view the extensions available to my group?
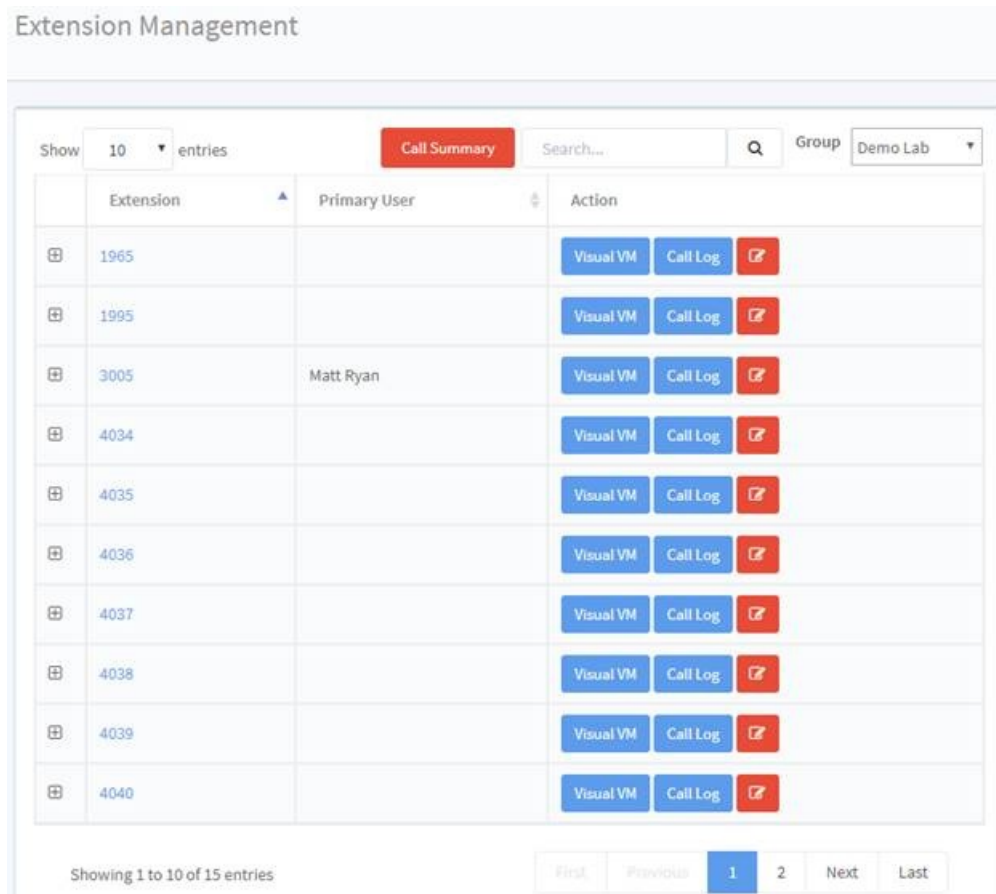
Question

How do I view the extensions available to my group?

Answer

Selecting the Extensions option from the Left Navigation Bar will take you to the **Extension Management** page. This page displays the list of extensions that are in the selected group. Next to Group in the top right, the drop-down menu can be selected to switch groups and view the extensions that belong to the selected group.

Extension	Clicking the extension number takes you to the **Extension Details** page and displays the Extension Information along with multiple tabs to edit and configure the extension.
Primary User	If an extension is assigned to a user profile, that name will be displayed.
Action	Three actions are available. They are [ ], [ ], and the [ ] button. The [ ] button takes you to the **Visual Voicemail Management** page. The [ ] button takes you to the **Call Log** page. Pressing the [ ] button takes you to the **Update Extension** page.
Call Summary	The [Call Summary] button at the top right takes you to the **Call Summary Report** page.

Applies To

MAXvoice