

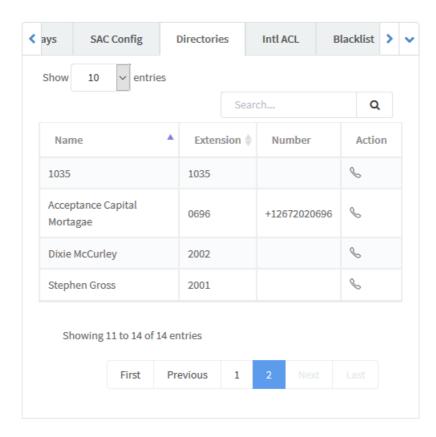
What information can I find under Directories?

Question

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Answer

The Directories tab contains a list of names, their extension, full 10-digit number if applicable, and the ability to initiate a call through the portal when you click on the _ button, your telephone(s) will ring. Once you pick-up, the selected extension is automatically dialed.



Name Will either be the 4-digit extension or the name associated with the extension.

Extension The created extension within the group.

Number This filed will be populated if a phone number in the system is pointed to an extension.

Action Using the will dial the contact from the portal. Please configure your click to dial extension first before

making these calls.

Applies To

Partner Admin User

