


How do I create a hunt group?

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Question

How do I create a hunt group?

Answer

Pressing  will take you to the **Create Hunt Group** page. From this page you can create a hunt group. Hunt groups are used to simultaneously ring multiple users/phones when a single phone number is dialed. Additionally, hunt groups can be configured so that users/phones are sequentially rung (in a defined order) until the call is answered.

Hunt Group Information

Hunt Group Name *

Hunt Group Extension *

Ring Type *

Ring Duration *

Final Step *

* Required fields

| | |
|-----------------------------|--|
| Hunt Group Name | The given name to the hunt group being created |
| Hunt Group Extension | This should always start with 97XX (and is typically assigned by the Vantage System Administrator.) |
| Ring Type | The ring type can be set up as Ring All or Ring Order . Ring All dials all the added extensions simultaneously, while Ring Order will follow a list of extensions ringing them one at a time for the scheduled duration before proceeding to the next extension in the list. |
| Ring Duration | The amount of time each extension(s) will ring. |
| Final Step | The final step is where the call will go if no one in the hunt group answers. This can be pointed at an auto-attendant, a user's extension, or another hunt group answers the call. |

Pressing for an existing hunt group will open the same page, but with all of the pre-defined parameter displayed.

Applies To

MAXvoice
Call Flow